

The form of certificate to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India. (Page: 1 to 3)

'This is to certify that Shri/Shrimati/Kumari*

son/daughter* of of village/town*

..... in District/Division * of the State/Union Territory*

..... belongs to the community which is recognised as a backward class under :—

@Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC(C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part I, Section I, No. 186 dated the 13th September, 1993.

@Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94, published in the Gazette of India Extraordinary Part I, Section I, No. 163 dated 20-10-1994.

@Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5-95, published in the Gazette of India Extraordinary Part I, Section I, No. 88 dated 25-5-1995.

@Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996 published in Gazette of India Extraordinary Part I, Section I, No. 60 dated 11th March, 1996.

@Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996 published in the Gazette of India Extraordinary Part I, Section I, No. 210 dated 11th December, 1996.

@Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997 published in the Gazette of India Extraordinary Part-I, Section-I, No. 239 dated the 17th December, 1997.

@Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated the 11th December, 1997 published in the Gazette of India Extraordinary Part I, Section I, No. 236 dated the 12th December, 1997.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part I, Section I, No. 241 dated the th October, 1999.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated the 6th December, 1999 published in the Gazette of India Extraordinary Part I, Section I, No. 270 dated the th December, 1999.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated the 4th April, 2000 published in the Gazette of India Extraordinary Part I, Section I, No. 71 dated the 4th April, 2000.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated the 21st September, 2000 published in the Gazette of India Extraordinary Part I, Section I, No. 210 dated the 21st September, 2000.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated the 6th September, 2001 published in the Gazette of India Extraordinary Part I, Section I, No. 246 dated the 6th September, 2001.

@Government of India. Ministry of Social Justice and Empowerment Resolution No. 12011/I/2001-BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part I, Section I, No. 151 dated 20th June, 2003.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated 13th January, 2004 published in the Gazette of India Extraordinary, Part I, Section I, No. 9 dated 13th January, 2004.

@Government of India, Ministry of Social Justice and Empowerment Resolution No.

12011/9/2004-BCC dated 16th January, 2006 published in the Gazette of India Extraordinary, Part I, Section I, No. 10 dated 16th January, 2006.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12th March, 2007 published in the Gazette of India Extraordinary, Part I, Section I, No. 67 dated 12th March, 2007.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/2/2007-BCC dated 18th August, 2010 published in the Gazette of India Extraordinary, Part I, Section I, No. 232 dated 18th August, 2010.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/2/2007-BCC dated 11th October, 2010 published in the Gazette of India Extraordinary, Part I, Section I, No. 274 dated 12th October, 2010.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/15/2008-BCC dated 16th June, 2011 published in the Gazette of India Extraordinary, Part I, Section I, No. 123 dated 16th June, 2011.

@Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/13/2010-BC-II dated 8th December, 2011 published in the Gazette of India Extraordinary, Part I, Section I, No. 257 dated 08th December, 2011.

Shri/Shrimati/Kumari *and/ or* his/her* family ordinarily reside(s) in village/town* of District/Division* of the State/Union Territory * of This is also to certify that he/she* does not belong to the persons/ sections* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (res.) dated 9th March, 2004, O.M. 36033/3/2004- Estt. (Res) dated 14-10-2008 and OM No. 36033/1/2013-Estt.(Res.) dated 27.5.2013.

Signature.....

* *Designation..... (With seal of office)

Place.....

Date.....

Note 1: The format of undertaking to be furnished along with the DAF by Other Backward Class candidates applying for appointment to post under the Government of India, is available as Annexure IV. (Page: 3)

Note 2: Creamy layer clause in respect of OBC candidates must be as per OM No. 36033/1/2013-Estt.(Res.) dated 27.5.2013

Note: The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

*Please delete the words which are not applicable.

@Strike out whichever is not applicable.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe/OBC Certificates.

(i) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/...Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner. (...not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar. (iv) Sub Divisional Officer of the area where the candidate and/or his family normally resides.

FORMAT OF UNDERTAKING TO BE FURNISHED BY OBC CANDIDATES.

UNDERTAKING

"I,..... son/daughter of Shri Resident of village/town/ city.....district.....state.....hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT),dated 8.9.1993. It is also declared that I do not belong to persons/sections (Creamy layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8.9.1993, O.M. No. 36033/3/2004-Estt.(Res), dated 9.3.2004 and 8.9.1993 O.M. No. 36033/3/2004-Estt.(Res), dated 14.10.2008 and O.M. No. 36033/1/2013-Estt.(Res) dated 27/5/2013.

Signature

Name:

The form of certificate to be produced by Scheduled Caste/ Scheduled Tribe candidates applying for appointment to posts under the Government of India. (Page: 4 to 5)

'This is to certify that Shri/Shrimati/Kumari*
son/daughter* of of village/town*
..... in District/Division * of the State/Union Territory*
..... belongs to the caste/tribe* which
is recognized as Scheduled Caste/Scheduled Tribe* under:—

@ the Constitution (Scheduled Castes) Order, 1950

@ the Constitution (Scheduled Tribes) Order, 1950

@ the Constitution (Scheduled Castes) (Union Territories) Order, 1951

@ the Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960; the Punjab Reorganisation Act, 1966; the State of Himachal Pradesh Act, 1970; and the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976, the State of Mizoram Act, 1986 the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ the Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956

@ the Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

@ the Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

@ the Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.

@ the Constitution (Pondicherry) Scheduled Castes Order, 1964.

@ the Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

@ the Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

@ the Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

@ the Constitution (Nagaland) Scheduled Tribes Order, 1970.

@ the Constitution (Sikkim) Scheduled Castes Order, 1978 @ the Constitution (Sikkim) Scheduled Tribes Order, 1978.

@ the Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@ the Constitution (SC) Order (Amendment) Act, 1990.

@ the Constitution (ST) Order (Amendment) Act, 1991.

@ the Constitution (ST) Order (Second Amendment) Act, 1991.

@ the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

@ the Constitution (Scheduled Castes) Order (Amendment) Act, 2002.

@ the Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002.

@ the Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.@

%2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate* issued to Shri/ Shrimati*..... Father/mother of Shri/Shrimati/Kumari*of village/ town*in District/Division* of the State/Union Territory* who belongs to thecaste/ Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory.....issued by the.....dated.....

% 3. Shri/Shrimati/Kumari* and/or* his/her* family ordinarily reside(s) in village/. town* of District/Division*of the State/Union Territory* of.....

Signature.

**Designation. (With Seal of Office)

Place: State/Union Territory *.....

Date:

*Please delete the words which are not applicable.

@ Please quote specific Presidential order.

% Delete the paragraph which is not applicable.

NOTE: The term "Ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe/OBC Certificates.

(i) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/...Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner. (...not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv)Sub Divisional Officer of the area where the candidate and/or his family normally resides.

THE FORM OF CERTIFICATE TO BE PRODUCED BY PHYSICALLY HANDICAPPED CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No.

Date:

DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

This is certified that Shri/Smt./Kum.son/wife/daughter of Shri agesex identification mark(s) is suffering from permanent disability of following category :

A. Locomotor or Cerebral Palsy:

- (i) BL-Both legs affected but not arms
 (ii) BA-Both arms affected (a) Impaired reach
 (b) Weakness of grip
 (iii) BLA-Both legs and both arms affected
 (iv) OL-One leg affected (right or left) (a) Impaired reach
 (b) Weakness of grip
 (c) Ataxic
 (v) OA-One arm affected (a) Impaired reach
 (b) Weakness of grip
 (c) Ataxic
 (vi) BH-Stiff back and hips (cannot sit or stoop)
 (vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

- (i) B-Blind
 (ii) PB-Partially blind

C. Hearing impairment:

- (i) D-Deaf
 (ii) PD-Partially deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period ofyears months.*

3. Percentage of disability in his/her case is..... Percent.

4. Shri/Smt./Kum. meets the following physical requirements for discharge of his/her duties:-

- (i) F-Can perform work by manipulating with fingers. Yes/No
 (ii) PP-Can perform work by pulling and pushing. Yes/No
 (iii) L-Can perform work by lifting. Yes/No
 (iv) KC-Can perform work by kneeling and crouching. Yes/No
 (v) B-Can perform work by bending. Yes/No
 (vi) S-Can perform work by sitting. Yes/No
 (vii) ST-Can perform work by standing. Yes/No
 (viii) W-Can perform work by walking. Yes/No
 (ix) SE-Can perform work by seeing. Yes/No
 (x) H-Can perform work by hearing/speaking. Yes/No
 (xi) RW-Can perform work by reading and writing. Yes/No

(Dr.....)

Member, Medical Board

(Dr.....)

Member, Medical Board

(Dr.)

Chairman, Medical Board

Countersigned by the Medical Superintendent/CMO/Head of Hospital(With seal)

* Strike out whichever is not applicable.

CERTIFICATE TO BE PRODUCED BY EX SERVICEMAN

Form A

Form of Certificate applicable for Released/Retired Personnel

It is certified that No..... Rank..... Name whose date of birth is..... has rendered service from..... to..... in Army/Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

(i) by way of dismissal, or

(ii) by way of discharge on account of misconduct or inefficiency, or

(iii) on his own request, but without earning his pension, or

(iv) he has not been transferred to the reserve pending such release

%b) on account of physical disability attributable to Military Service.

%c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place:

Date:

**Signature, Name and Designation of the
Competent Authority****

SEAL

% Delete the paragraph which is not applicable.

Form B

Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

It is certified that No.Rank.....Name..... is serving in the Army/Navy/Air Force from.....

2. He is due for release retirement on completion of his specific period of assignment on

3. No disciplinary case is pending against him.

Place:

Date:

**Signature, Name and Designation of the
Competent Authority****

SEAL

Candidate (Serving Personnel) furnishing certificate B as above will have to give the following undertaking:

Form C

Undertaking to be given by serving Armed Force personnel who are due to be released within one year

1. I understand that if selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Reemployment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-serviceman in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.), by availing of the concession of reservation of vacancies admissible to Ex-serviceman.

Place:

Date:

Signature and Name of Candidate

Form D

Form of Certificate applicable for Serving ECOs/SSCOs who have already completed their initial assignment and are on extended assignment

It is certified that No..... Rank..... Name.....whose date of birth is.....is serving in the Army/Navy/Air Force from.....

2. He has already completed his initial assignment of five years on.....and is on extended assignment till.....

3. There is no objection to his applying for civil employment and he will be released on three months notice on selection from the date of receipt of offer of appointment.

Place:

Date:

**Signature, Name and Designation of the
Competent Authority** SEAL**

**Authorities who are competent to issue certificate to Armed Forces Personnel are as follows:

(a) In case of Commissioned Officers including ECOs/SSCOs.

Army - Military Secretary Branch, Army Hqrs., New Delhi

Navy - Directorate of Personnel, Naval Hqrs., New Delhi

Air Force - Directorate of Personnel Officers, Air Hqrs., New Delhi

(b) In case of JCOs/ORs and equivalent of the Navy and Air Force.

Army - By various Regimental Record Offices

Navy - BABS, Mumbai

Air Force - Air Force Records, New Delhi