

LIST OF ENCLOSURES TO BE PRODUCED / SUBMITTED AT THE TIME OF JOINING:

The following documents at Sl. No 1 to 6 **available for download from CMPDI Website** (duly completed and attested) must be produced at the time of reporting at CMPDI :

S.No.	Particulars	Annexure	No. of original copies
1.	Acceptance of Offer (to be submitted during the time specified in the Appointment Letter)	Annexure - I	One
2.	Attestation Form duly filled by candidate and counter signed by Gazette Officer	Annexure - III	Two
3.	Identity Certificate duly filled and counter signed by Gazette Officer	Annexure - IV	Two
4.	Biodata Form	Annexure - V	One
5.	Marriage Declaration Form	Annexure - VI	One
6.	Declaration Form	Annexure - VII	One

Documents at Sl. No. 7 to 10 to be submitted only after being found medically fit

7.	Joining Report in prescribed form duly filled (on being declared medically fit)	Annexure - II	One
8.	Coal Net Form (to be submitted after joining CMPDI)	Annexure – VIII	Two
9.	Property Return Forms i.e. Form-V, V(A) & V(B) (to be submitted after joining CMPDI)	Annexure - IX	One
10.	Important Excerpts from Service Record / Card	Annexure - X	Two
11.	Originals and attested copies of Mark Sheets / Certificates relating to Educational / Professional qualification from High School/Matriculation onwards	-	One
12.	Originals and attested copies of SC/ST/OBC (Non Creamy Layer), if any, issued by the Competent Authority in the Central Government format (Format is available at Annexure-A www.cmpdi.co.in) (along with original certificate for verification purpose)	-	One
13.	Declaration for OBC (Non Creamy Layer) Candidates (Format available at Annexure-A Page-3 www.cmpdi.co.in)	-	One
14.	Release Order from the previous employer before joining CMPDI (if applicable)	-	One
15.	Character Certificate issued by the Competent Authority (in original)	-	One
16.	Original & one self attested photocopy of the Offer Letter from CMPDI	-	One
17.	Ten additional recent similar passport size colour photographs	-	Ten